

Haydock High School



Medical Policy

Policy Review Guidance	
Statutory	Yes
Review Cycle	Every 3 years
Reviewer (s)	Full Governing Body
Member of Staff Responsible	School Business Manager & Student Liaison Officer
Last reviewed	July 2016
Next Review Date	July 2019

Policy Statement

The purpose of this policy is to highlight the systems and procedures in place to ensure that all pupils with medical conditions are fully supported within school. It has been written using guidance from the DfE Guidelines.

Children with medical needs have the same right of admission to a school setting as other children, Most children will at some time have short-term medical needs, perhaps entailing finishing a course of medicine such as antibiotics. Some children however have longer term medical needs and may require medicine on a long-term basis to keep them well, for example children with well-controlled epilepsy or diabetes. In line with government guidelines we would ask that children are not sent to school when they are clearly unwell or infectious.

Parental Responsibility

- Parents/Carers have the prime responsibility for their child's health and should provide Haydock High School with information about their child's medical condition. This should be done upon admission or when their child first develops a long term medical need.
- Where a child has a long term medical need then a healthcare plan will be drawn up with the Parent/Carers and Health Professionals. Copies of individual healthcare plans will be distributed to relevant staff and a copy kept in Student Services. These healthcare plans will be reviewed and modified yearly or earlier if needs change.

Prescribed Drugs

- Medicines should only be taken into school where it would be detrimental to the child's health if the medicine were not administered during the school day.
- Parents/Carers will be asked to give their authorisation for medicines to be administered and a signed copy of this agreement will be kept in Student Services.
- Medicines will be stored in a locked cabinet during the day or a locked fridge where necessary. Devices such as asthma inhalers, blood glucose testing meters and adrenaline pens will be made readily available and not locked away.
- A record will be made of when the medicine was dispensed.
- Parents/Carers should make arrangements to collect the medicine from the school office at the end of the day, unless alternative arrangements are made with the school staff.

None prescribed drugs

- If your child is unwell and there is a requirement for him/her to be given painkillers throughout the school day you will be contacted to gain your permission before administering any medication. School will hold a central stock of painkillers.
- The school is unable to administer any medicines that contain Aspirin.

Refusal of Medicine

- If a child refuses to take medicine, we will not force them to do so, but will note this in the records and contact the named person on the medicine records form. If a refusal to take medicines results in an emergency then our emergency procedures will be followed.

Children who are sent home because of illness

- When a child needs to be sent home because of illness the child's Parents/Carers will be contacted by telephone and asked to collect their child from school.
- The date, time, reason and parental response to the contact will be documented and kept on file with the designated Safeguarding Officer.
- If a child needs to be sent home but a Parent/Carer is not able to collect them but gives permission for them to travel home alone, the child will be allowed to go home alone. However each situation will be judged individually. It will be the responsibility of the Parent/Carer to phone school to say they have arrived home safely.

Hospital admissions/attendance by paramedics

- In the event of a child or young person needing a paramedic or is admitted to hospital Parents/Carers will be contacted. If the child's Parents or Carers are not available a member of staff will accompany the child to hospital and will remain with them until another relative or responsible adult arrives at the hospital.

Referral to CAMHS

- In the event of a child presenting with serious mental health problems the child's parents/carers will be contacted. If appropriate and agreed by parents, a referral to CAMHS will be made. School will then follow the advice and guidance laid down by the Five Borough Partnership Mental Health Team.

Self-Management

- Older children with a long-term illness should, whenever possible, assume complete responsibility under the supervision of their parent. Children develop at different rates and so the ability to take responsibility for their own medicine varies. This should be born in mind when making decisions about transferring responsibility to a child or young person. There is no set age when this transition should be made. There may be circumstances where it is not appropriate for a child of any age to self-manage. Health professionals need to assess, with parents and children the appropriate time to make this transition.

Education Visits

- In line with Haydock High School's SEN policy we will make reasonable adjustments to enable children with medical needs to participate fully and safely on visits. Any risk assessments undertaken will allow for such children.
- Staff supervising excursions will be aware of any medical needs, and relevant emergency procedures. A copy of any healthcare plans will be taken on visits in the event of the information being needed in an emergency.
- If staff are concerned about whether they can provide for a child's safety, or the safety of other children on a visit, they will seek parental views and medical advice from the school health service or the child's GP.

Sporting Activities

- Most children with medical conditions can participate in physical activities and extra-curricular sport. There should be sufficient flexibility for all children to follow in ways appropriate to their own abilities. For many physical activities can benefit their overall social, mental and physical health and well-being. Any restrictions on a child's ability to participate in PE should be recorded in their individual healthcare plans. The school is aware of the issue of privacy and dignity for children with particular needs.
- Some children may need to take precautionary measures before or during exercise and may need to be allowed immediate access to their medicines such as asthma inhalers.

Known medical conditions

- A list of all children with a known medical condition will be distributed to all staff.
- A central register with the child's photograph attached will be placed in the staff room and the central office to ensure that all teaching staff, lunch time supervisors and support staff have access to this information.
- When supply staff are asked to cover a classroom it will be the responsibility of the member of staff showing the supply teacher to the room to highlight the medical list.

Referral to School Health

- The School Nurse offers a weekly drop in clinic and will accept individual referrals. The School Nurse also coordinates and inputs into healthcare plans for all students who attend Haydock High School.

Training

- Suitable training should have been identified during the development or review of individual healthcare plans.
- The relevant healthcare professional will facilitate identifying and agreeing with the school, the type and level of training required, and how this can be obtained.
- Training should be sufficient to ensure that staff are competent and have confidence in their ability to support pupils with medical conditions, and to fulfil the requirements as set out in individual healthcare plans.
- Any staff required to administer prescribed medicines will receive training to do so.
- All members of staff will be issued with a copy of the school's medical policy annually and the policy will be included with induction packs for new staff.